



**APPLICATION FOR BUILDING COMPLIANCE CERTIFICATE**

**NB. PLEASE ATTACH RATES &TAXES STATEMENT OF PROPERTY TO APPLICATION FORM & IDENTITY DOCUMENTS OF SELLER & PURCHASER: *(NO FORM WILL BE ACCEPTED WITHOUT THE REQUIRED MUNICIPAL STATEMENT)***

***NOTE: FEES (WINDHOEK AREAS & KHOMASDAL = 805.35 / KATUTURA AREAS & OTJOMUISE – 161.70***

**DETAILS OF REGISTERED OWNER: DATE:………………………**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ SURNAME:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**POSTAL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ID NR OF REGISTERED OWNER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MOBILE NUMBER: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EMAIL ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ERF NO: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ TOWNSHIP: ­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**UNIT NR (COMPLEX): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DETAILS OF PURCHASER/TRANSFEREE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ID NR OF PURCHASER/TRANSFEREE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CONVEYANCING FIRM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­\_\_\_\_\_\_\_\_**

**EMAIL ADD. OF** **CONVEYANCING FIRM OR AGENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**PERSON TO BE CONTACTED (TO GIVE ACCESS TO THE PROPERTY):**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_MOBILE NR:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DETAILS OF PERSON TO COLLECT CERTIFICATE:**

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MOBILE NR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**“By submission of this application, it’s the owner’s obligation to ensure that the buildings on the property correspond to approved building plans and that discrepancies therein may cause a delay in issuing of the Building Compliance Certificate, and additional costs in applying for same again.” (Re-inspection fees: WINDHOEK AREAS & KHOMASDAL = 805.35 / KATUTURA AREAS & OTJOMUISE – 161.70**